

LINDA LINGLE
GOVERNOR



STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
P.O. BOX 180
HONOLULU, HAWAII 96810-0180

January 9, 2003

EMPLOYER TRUSTEES
ALBERT HIGASHI, VICE CHAIR
BOB ABURANO
KATHLEEN S. KATAYONG
KEAL KAWANAKA
DAVID K. YONG
EMPLOYEE-BENEFICIARY TRUSTEES
JOAN LINDA, SECRETARY-TREASURER
GERALD K. HARRIS
WILLARD P. MYNNE
VANCE
ADMINISTRATOR
H. MARK FUKUHARA

Re: Hawaii Employer-Union Health Benefits Trust Fund
RFP No. 03-001

The Board of Trustees of the Hawaii Employer-Union Health Benefits Trust Fund has been unable to obtain a quorum, and, consequently, has not met to review and consider the Proposals we received in response to our RFP No. 03-001. It appears that the Board will be unable to obtain a quorum and to meet at anytime in January 2003. The Trust Fund's staff will be trying to set up Board meetings in February 2003.

Section 5.II.H. of RFP No. 03-001 required each Applicant to provide a statement that its Proposal would remain valid until January 15, 2003 and, if awarded a contract by that date, that the work and prices listed in its Proposal are firm and shall remain so throughout performance of the Agreement.

Assuming that the Board will meet in February 2003, I would like to be able to tell the Board whether and how many of the Proposals we received in response to RFP No. 03-001 remain valid. Please inform me in writing whether your company is willing to keep its Proposal valid until March 15, 2003, and, if awarded a contract by that date, that the work and prices listed in your company's Proposal are firm and shall remain so throughout performance of the contract.

For purposes of this letter, your company should assume that coverages under the resulting contracts will still commence July 1, 2003. If you attach any condition to keep your Proposal valid until March 15, 2003, you must state any and all such conditions in your communication to me. If there are no conditions stated, we shall proceed with the understanding that your company's keeping its Proposal valid until March 15, 2003 without any additional condition.

Please inform me by January 28, 2003, if you are willing to extend the validity of your Proposal to March 15, and to state any conditions for doing so. If you have any questions, please feel free to call me at (808) 587-5431.

Sincerely,

A handwritten signature in black ink, appearing to read "H. Mark Fukuhara".

H. MARK FUKUHARA
Administrator

- c. Board of Trustees
Brian Aburano, Deputy Attorney General
John Garner, Garner Consulting